

INAUGURAL GENERAL MEETING (IGM) AGENDA

Meeting Details

Club Name: _____

Date: _____ Time: _____

Location: _____

1. INTRODUCTION

- Welcome

2. OFFICIAL NAMING OF THE CLUB

- Suggestions and Vote

3. ELECTION OF EXECUTIVE COMMITTEE

- Call for nominations
- Campaign speeches
- Election of President by secret ballot
- Election of Secretary by secret ballot
- Election of Treasurer by secret ballot
- Election of further members of Executive Committee
- Chair to be handed over to new president

4. CONSTITUTION

- Affirmation of Constitution
- Set membership fees

5. FUNDRAISING AND EVENTS

- Discussion of proposed club activities and fundraising ideas

6. OTHER BUSINESS

7. DATE AND VENUE OF NEXT MEETING