

STARTING A CLUB

Find out if there are any existing Clubs with similar aims. There might be an opportunity for them to broaden their Membership base and to amend their aims and objectives to include what you are looking for.

If there is nothing out there
- get a group of at least 10 people together that support your idea and will commit to becoming financial Members of your Club. Set up a Membership database.

Hold an Inaugural General Meeting (IGM) to complete your constitution, formalise your Membership fee, discuss Club activities and elect your Executive Committee.

The IGM is the first meeting held by your Club and **must be advertised at least 10 days in advance** to give everyone a chance to attend.

Complete and return the following to the BSA

- Executive Committee contact list
- Membership list
- Membership fees
- IGM minutes
- Club Constitution

Documents are taken to the BSA Board for approval.

Once approved, the BSA will set up your account and give you

CONGRATULATIONS!
Your Club is ready to go!

